

	<ul style="list-style-type: none"> • clarifying re-appointment provisions in the terms of reference • the inconsistency of feedback from council officers who had presented to the group • the high turnover of council liaisons • the purpose statement in the terms of reference • how efficient was the model • portfolio leaders • the work programme • the need for induction and training • creating a starter pack for new members. 	
5.	<p>Update from Councillor Gilberd</p> <p>Councillor Gilberd advised that the Outer Green Belt Management Plan was approved by the City Strategy Committee at its 22 August 2019 meeting. He touched on the strategic plan of the Porirua Harbour and Catchment Joint Committee, Arbour Day, and the 150th anniversary of the Botanic Gardens. Councillor Gilberd also noted that Parks staff were starting to put work into weed eradication and that the Grants Subcommittee had approved some funding allocations for weed control projects from the Natural Environment Fund.</p>	6.19pm
6.	<p>Round table updates from portfolio groups</p> <p>The members gave general updates on their portfolios.</p> <p>Chris Watson discussed ClientEarth (a UK environmental law charity) which is asking UK local councils what are they doing with regard to climate change, and that there was talk of legal action to require them to reduce emissions.</p> <p>Lynn Cadenhead advised that that maps used by the Council to plot biodiversity on private property are quite good. She raised the question of the Council’s submission on national standards for freshwater. She also suggested that the replacement schedule for sewer lines should be improved.</p> <p>ACTION: Moana Mackey agreed to check on the status of the submission and provide an update on Wellington Water’s infrastructure mapping and database.</p> <p>Chris Paulin discussed sedimentation at Waikanae.</p> <p>Mark Fenwick discussed the recent Te Wai Māori Freshwater Fisheries Conference which had climate change as a theme. He also noted that the Tenth Trust would need to begin recruitment shortly.</p>	6.25pm
7.	<p>General Business</p>	6.42pm

	<p>The group discussed undertaking recruitment following the resignation of Mark Ashby. Lynn Cadenhead and Mark Fenwick agreed to form part of the recruitment panel.</p> <p>It was noted that while the advisory group review was being undertaken the term of the chairperson would be extended.</p> <p>ACTION: Initiate recruitment procedures and provide previous interview questions for next meeting.</p>	
8.	<p>Next meeting</p> <p>Monday, 7 October 2019</p> <ul style="list-style-type: none"> Update on First to Zero: Tom Pettit, Sustainability Manager, Wellington City Council Waste Bylaw Review and Waste Minimisation Plan Update: Emily Taylor-Hall, Waste Operations Manager, Wellington City Council 	6.47pm

Actions: The following tables the actions, responsibilities and deadlines from previous meetings

Action Points		Responsibility	Deadline
1.	Develop portfolio principles	All	Ongoing
2.	Check on the status of the Council's submission on national freshwater standard and provide an update on Wellington Water's infrastructure mapping and database	Moana Mackey	

General Business		
1.	Undertake recruitment	Democracy Services
2.		

Portfolio Groups	ERG Lead	Council Officer
Transport		Gunther Wild, Transport Strategy Manager and Siobhan Procter, Manager Transport and Infrastructure
Climate Change	Chris Watson	Tom Pettit, Sustainability Manager
Waste	Martin Payne	Emily Taylor-Hall, Commercial Manager, Resilience-Waste

		Operations
Water	Chris Paulin	Derek Baxter, City Engineer
Resilience	Lynn Cadenhead	Mike Mendonca, Chief Resilience Officer
Urban Design Agency/Urban Growth		Anna Harley, Manager City Design & Place Planning
Mana whenua iwi & Treaty Relations	Mark Fenwick	Nicky Karu, Manager Tira Poutama-Iwi Partnership
Biodiversity/Open Space	Mike Britton	Daniela Biaggio, Team Leader Biodiversity & Urban Ecology
Heritage	Lynn Cadenhead	Mark Lindsay, Heritage Manager